



11th October 2017

Dear Parents/Carers

**Afternoon Tea with the Headteacher at Rockwood Academy
Wednesday 18th October 2017**

The first half term as the Headteacher of Rockwood Academy has been very busy ensuring that your children are given the best possible education. I would like an opportunity to share with you the vision and successes of Rockwood Academy to date and therefore invite you to join me for Afternoon Tea at Rockwood Academy on **Wednesday 18th October 2017 from 4.30pm to 5.30pm.**

In order that we can arrange catering for this event, please could you complete and return the attached form to Reception.

I look forward to meeting with you.

Yours sincerely

Ms S Darr
Headteacher

Afternoon Tea – Reply Slip
Wednesday 18th October 2017 4.30pm to 5.30pm

I would like to reserve _____ place/s at the Afternoon Tea on **Wednesday 18th October 2017.**

I am the parent/carer of _____ (student name) in Year _____

_____ (Parent signature) _____ (Date)

