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Headteacher: Ms Sofia Darr NPQH MEd Bed

19th January 2018

Dear Parent/Carer

Business BTEC Computer Exam

As you are aware, your child is studying for BTEC in Business as part of their KS4 studies. As part of this qualification, computer based exams will be taking place on ***Tuesday 23rd January and Wednesday 24th January 2018.***

It is very important that your child attends school on both of these days as part of their qualification.

Please ensure that your child is aware that this assessment will be taken under formal exam conditions.

Yours faithfully

Mr S Hussain
Assistant Headteacher

Miss A Webb
Exams Officer