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Headteacher: Ms Sofia Darr NPQH MEd Bed

30th July 2018

Dear Parent/Carer

Re: Year 11 Examination Results Day – Thursday 23rd August 2018

I am writing to inform you about the arrangements for the GCSE results day on **Thursday 23rd August 2018**.

The school will be open to students from **9:00am until 12:00 noon** to collect their examination results. Students should enter school by the reception entrance and then proceed to the main hall, where results will be available to collect in a sealed envelope from staff which will be located on tables, arranged by form.

If your child is unable to come to collect their results in person, a family member can pick them up on their behalf, but they must have signed written permission from the student in order to receive the results.

In addition, the Senior Leadership Team will be available to offer advice and guidance to students as they enrol on to their college places.

If you have any queries before the results day, please do not hesitate to contact us via school reception or by e-mail: a.webb@rockwood-academy.co.uk

We very much look forward to celebrating the culmination of five years hard work with your child and wish them every success for the future.

Please note that the actual certificates, which we receive at a later date, will be formally presented to all Year 11 students at the annual Class of 2018 GCSE Presentation Evening, details of which will follow.

Yours sincerely

Ms A Webb
Exams Officer

Nathan Oxford
Assistant Headteacher